

**POLICY**

Residential juvenile justice facilities providing educational services must publish an annual school calendar that identifies the names and time frames of periods of classroom instruction. Each facility's school calendar must align with the annual school calendar issued by the Bureau of Juvenile Justice (BJJ) education unit.

**PURPOSE**

To ensure continuity in educational programming.

**DEFINITIONS**

See JRG, JJ Residential Glossary.

**RESPONSIBLE  
STAFF**

Facility director or designee.

**SCHOOL  
CALENDAR**

The facility director or designee must:

- Develop an annual school calendar based on the BJJ school district calendar.
- Submit a draft copy of the facility school calendar to the BJJ education unit at least 30 days prior to the start of the fall semester.
- Ensure that the calendar is entered into the Juvenile Justice Information System no later than one week prior to the beginning of the semester.

**AUTHORITY**

Social Welfare Act, 1939 PA 280, as amended, MCL 400.115a(1)(I)